



Savor Hospitality Event and Catering Agreement
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Form titled 'GUEST' with fields for Name, Address, Phone, and E-Mail.

Form titled 'EVENT INFORMATION' with fields for Event Name, Event Date, Event Type, Guest Count, Start Time, End Time, Contact Person, and Contact Phone.

This Event and Catering Agreement, dated _____ between Savor Hospitality, Inc., "Savor Hospitality", and "Guest", for the "Event", as described above.

Savor Hospitality desires to cater and host the "Event" in exchange for payment by "Guest" according to the following conditions and obligations:

- 1. The person signing the Agreement represents that they have the authority to sign for themselves or on behalf of the organization they represent. All Agreements must be signed with the appropriate signature and the payment method must be determined before the Event can be held.
2. An estimated number of people attending the Event is required when this Agreement is signed. The "guarantee" is the minimum number of attendees for which there will be a charge regardless of the number attending.
3. Guest may be held liable for any damaged, lost or stolen (up to full replacement value) property or equipment belonging to Savor Hospitality.
4. Savor Hospitality is not responsible for Guest's lost or stolen property. Savor Hospitality is not responsible for an injury caused by kitchen equipment or hot chafing dishes used at Event.
5. As dictated by state law, no one under 21 years of age, or those without proof of age, will be served an alcoholic beverage at the Event.
6. Contractors, including but not limited to, photographers, disc jockeys (DJs), entertainment, florists, decorators and wedding cake providers, hired by Guest are the sole responsibility of Guest.



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7. Sales tax must be paid unless Guest provides a nonprofit organization IRS Exempt Organization Certificate at the time of Agreement. Unless tax-exempt certificate is provided when signing Agreement, sales tax will be collected. No one is permitted to claim exemption on the purchase of beer, wine or other alcoholic beverages.
8. Prepared food and beverages are for consumption at the Event only and cannot be taken from the specific venue unless otherwise agreed in writing. Savor Hospitality will not be held responsible nor liable for food items removed without our knowledge and/or prior written consent.
9. In the Event that the performance of this agreement is prevented by any cause beyond the reasonable control of Savor Hospitality, extreme weather, or acts of God, Savor Hospitality shall not be held liable and shall be relieved of its obligations.
10. All menu items are prepared by Chef Todd Mohr and Chef Greg Rasor and Savor Hospitality staff. The quantity of food prepared is determined by best practices and national catering standards. The appropriate amount of food for the guarantee number of attendees will be prepared. Please estimate the number of attendees carefully to assure correct amount of food is provided. We do not over-produce food and food amounts are not under unlimited guarantee. Guest is solely responsible for invitees over and above the guarantee number.
11. Events are 4 hours in length. Please be aware of Event beginning and end times, as they will be strictly adhered to. Additional Event time will be billed at \$100 per hour.
12. No nails or tape shall be used on the walls of the facility as part of room decorations.
13. Payment policy: All Events must include \$1000 (one-thousand dollar) deposit in order to secure date. **This deposit is non-refundable.** Non-Refundable Deposit in the amount of 50% of agreed total menu cost is due no less than ninety (90) days before Event. We reserve the right to cancel any Event for which deposits are not tendered. Invoice balance is due 7 days prior to the Event. Invoice "By Consumption" is due upon completion of the Event, and a valid credit card number is required. Payment may be made by cash, check, Visa, MasterCard, Discover, and American Express. Prices are subject to all applicable N.C. Taxes in effect as of the date of the Agreement. A 20% service fee will be added to all food and beverage totals for set-up labor and staffing for the Event. A \$4000 minimum food and beverage invoice total applies for Events taking place on Saturday.
14. Returned check policy: There will be a \$25.00 fee for returned checks. The Event will be cancelled if the check is returned twice.
15. **Non-Refundable Deposit:** The deposit made at the time of Agreement reserves limited Event space and labor capacity for your specific Event. **Accordingly, all deposits are non-refundable.**
16. This Agreement represents the entire agreement between the parties and supercedes any prior agreements and policies, and may only be amended by written statement signed by both parties. This agreement DOES NOT GUARANTEE PRICING, only security of the date and time of the Event. Event pricing and services are outlined by a Catering Proposal, Confirmation Invoice and Final Invoice. The Confirmation Invoice becomes the Final Invoice 7 days before the Event (minus any by-consumption charges).

SAVOR HOSPITALITY, INC.

Guest

By: Todd Mohr, Founder